

Holliston Public Library Board of Trustees – Minutes from March 11, 2009

Present: Pat Fuller, Laraine Worby, Bill Heuer, Nancy Baron, Jim Pond, Cathy Soucy, Library Director Leslie McDonnell.

Laraine moves to accept amended minutes from Feb. 11, 2009 meeting, Pat seconds, all in favor.

Director's Report:

1. Book stamping – Discontinued after 105 years. Holliston is the last library in the Minuteman Network to do so, and there have been few complaints. It is much faster and easier for the staff.
2. Roof - work is still on hold until better weather.
3. FY10 - Leslie is working to transfer \$8,000 surplus in electricity to personnel. This would need to go through the Finance Committee and then through the Selectman's office. It is likely that we will lose \$2,000 in state aid in FY '10 due to government cuts, which will impact salaries.
4. DVD rentals – The decision was made to change the library's DVD rental system to a "hybrid" system, whereby new feature films (juvenile and adult) will cost \$1/day. The Friends will purchase the films, sometimes more than one copy of each, and all will be classified as rentals until, at Leslie's discretion, the films are no longer making money in rentals. One could be "retired" to the general, "non-paying" collection sooner than others, depending on how frequently it is being rented. The feeling was that patrons will understand and appreciate that the money generated from this changed policy will go to support the DVD collection and not effect the purchase of books for the library. Laraine moved to implement the changes to the DVD rental system, Pat seconded, all in favor.
5. Building Maintenance for FY10 – As of July 1, 2009, the Highway Dept. may be taking over town building maintenance. Leslie does not know how prepared the Highway Dept. will be to attend to the unusual building maintenance and repair issues that the library presents.
6. Paid time off for conferences – The question was presented of whether the library staff should continue to be paid to attend library conferences. In the future, library staff will not be paid but may attend conferences on their day off that week, thus "flipping" their day off to conference day and then working on what should have been their day off. This way, staff will not be sacrificing their Personal or Vacation Days unless they wish to do so.
7. Amazon checks to Friends – Amazon will use Direct Deposit to the Friends account (pending Leslie confirmation with Friends), thereby avoiding the \$15 processing fee and the \$100 minimum threshold payment.

Discussion:

1. A male patron was observed engaging in inappropriate behavior at the library. Police have been notified and are aware.
2. Arts Council film series - In communication with Pamela PinterParsons about using the Gilman Room for the film series on 4/16 and 5/19, 6:45-9pm. Leslie is happy to provide the venue, as well as the one hour of extra time that a library staff member would have to stay during film night. Leslie will email Pamela to ask for more information about what else, if anything, might be needed (equipment, etc.).

Next Meeting:

The next meeting will be held Wednesday, April 15, 2009 at 7pm.

Adjourn:

Laraine motioned to adjourn, Pat seconded. Meeting ended at 8:30.

Respectfully submitted,

Cathy Soucy